

HOUMA-TERREBONNE AIRPORT COMMISSION

MINUTES

December 21, 2023

1. A meeting of the Houma-Terrebonne Airport Commission was held on Thursday, December 21, 2023, at the Airport Commission office. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey (Chairman); Mr. Joshua J. Alford (Vice-Chairman); Vincent Celestin; Mr. Derrick A. Miller Commission Member(s) absent were: Mr. Christopher Ellender; Mr. Edward L. Marmande (Secretary/Treasurer); Dr. Kristine Strickland. Also present were: Mr. Mert Pellegrin, Executive Director; Ms. Heather Boudreaux, Deputy Director; Ms. Andrea Dupre, Director of Aviation Business & UAS/AAM Development; Mr. Earl Hicks, Director of Special Projects; and Mr. David J. Norman, III, HTAC Legal Counsel. Note: Unless otherwise noted, all motions are passed unanimously among those present, and the Chairman only votes in the case of a tie.
2. After discussion, it was approved of the Budget to Actual Financial Statement for the month of November 2023. It was motioned by Mr. Alford and seconded by Mr. Miller. The motioned carried.
3. After discussion, it was motioned by Mr. Celestin and seconded by Mr. Alford to approve payables through December 21, 2023. The motion carried.
4. After discussion, it was motioned by Mr. Alford and seconded by Mr. Miller to approve payment to The Picard Group, Inc., in the amount of \$10,000 for monthly fee as per written contract. The motion carried.
5. After discussion it was motioned by Mr. Celestin and seconded by Mr. Alford to approve of payment to Computer Systems Center, Inc. in the amount of \$97,500.00 for meeting technical support, development of Final Report and review for RPA. The motion carried.
6. After discussion it was motioned by Mr. Alford and seconded by Mr. Miller to approve of payment to Adaptive Management and Engineering, LLC for invoice No. 202334 in the amount of \$18,045.00. The motion carried.
7. After discussion it was motioned by Mr. Miller and seconded Mr. Alford to approve of payment to Infrastructure Consulting & Engineering for Invoice No. 2004315 in the amount of \$1,130.31. The motion carried.

8. After discussion it was motioned by Mr. Celestin and seconded by Mr. Miller to approve of payment to Providence Engineering and Environmental for Invoice 0062439 in the amount of \$23,940.00. The motion carried.
9. After discussion it was motioned by Mr. Miller and seconded by Mr. Alford to approval of a new negotiated beagle lease in the amount of \$2.27 per acre, per month, for the lease of 40.682 acres of land designated as Lease No. ABC-1-89 for a primary term of one year with four, one-year options. The motion carried.
10. There being no further business to discuss, a motion was made by Mr. Alford and seconded by Mr. Miller that the meeting adjourned. The Chairman asked if anyone had any more comments. No comments were made. The motion carried.

Approved,

Carleton A. Casey
Chairman

Respectfully submitted,

Edward L. Marmande
Secretary-Treasurer