

HOUMA-TERREBONNE AIRPORT COMMISSION

MINUTES

December 7, 2023

1. A meeting of the Houma-Terrebonne Airport Commission was held on Thursday, December 7, 2023, at the Airport Commission office. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey (Chairman); Mr. Joshua J. Alford (Vice-Chairman); Mr. Edward L. Marmande (Secretary/Treasurer); Mr. Derrick A. Miller Commission Member(s) absent were: Mr. Christopher Ellender; Vincent Celestin Also present were: Mr. Mert Pellegrin, Executive Director; Ms. Heather Boudreaux, Deputy Director; Ms. Andrea Dupre, Director of Aviation Business & UAS/AAM Development; Mr. Earl Hicks, Director of Special Projects; and Mr. David J. Norman, III, HTAC Legal Counsel. Note: Unless otherwise noted, all motions are passed unanimously among those present, and the Chairman only votes in the case of a tie.
2. After discussion, it was motioned by Mr. Alford and seconded by Mr. Miller to approve of the minutes of November 2023. The motion carried.
3. After discussion, it was motioned by Mr. Marmande and seconded by Mr. Alford to approve payables through December 7, 2023. The motion carried.
4. After discussion, it was approved to pay COTS Technology, LLC in the amount of \$15,025.17 for monthly fee as per written contract. It was motioned by Mr. Alford and seconded by Mr. Miller. The motion carried.
5. After discussion, it was approved to pay The Padina Group in the amount of \$10,000.00 for monthly fee as per written contract. It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.
6. After discussion, it was approved to pay Pelican State Partners in the amount of \$2,000.00 for monthly fee for November 2023. It was motioned by Mr. Miller and seconded by Mr. Alford. The motion carried.
7. After discussion, it was approved to award the RPA Roads project to the lowest respective bidder Byron Talbot It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.

8. After discussion, it was approved to pay Providence Engineering and Environment Inc. for Invoice No. 0062066 in the amount of \$1761.00. It was motioned by Mr. Marmande and seconded by Mr. Miller. The motion carried.
9. After discussion, it was approved to pay Providence Engineering and Environment Inc. for Invoice No. 0061709 in the amount of \$13,466.62. It was motioned by Mr. Alford and seconded by Mr. Miller. The motion carried.
10. After discussion, it was approval to pay Byron E. Talbot for Payment No. 8 in the amount of \$49,602.51. It was motion by Mr. Marmande and seconded by Mr. Miller. The motion carried.
11. After discussion, it was approved to participate in Mardi Gras 2024. It was approved by Mr. Marmande and seconded by Mr. Alford. The motion carried.
12. After discussion it was motioned by Mr. Alford and seconded by Mr. Marmande to approved of a new negotiated beagle lease in the amount of \$2.27 per acre, per month, for the lease of 56.527 acres of land designated as Lease No. BBC-1-89 for a primary term of one year, with four one-year options. (Current lease expires 3/31/2024)
13. After discussion, it was motioned by Mr. Alford and seconded by Mr. Miller for HTAC to host LAMA 2024. The motion carried.
14. After discussion, it was motioned by Mr. Alford and seconded by Mr. Marmande to approve of meeting dates for 2024. The motion carried.

Approved,

Carleton A. Casey
Chairman

Respectfully submitted,

Edward L. Marmande
Secretary-Treasurer