



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646 / FAX (985) 876-4115

Grantee, FTZ No. 279

www.houma-airport.com

AGENDA

December 21, 2023

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of Approval of the Budget to Actual Financial Statement for the month of November 2023.
7. Approve payables through December 21, 2023.

8. OLD BUSINESS:

A. Assignment Reports:

1. Update regarding the expansion of the Aviation area and Unmanned Aircraft Systems (UAS) effort on the HTA. - **Alford/Casey/Ellender/Pellegrin**
 - A. Approval of payment to The Picard Group, Inc. in the amount of \$10,000.00 for monthly fee as per written contract.
 - B. Approval of payment to Computer Systems Center Inc. in the amount of \$97,500.00 for meeting technical support, development of Final Report and review for RPA
2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. - **Marmande/Teuton/Ellender/Pellegrin**
 - A. Approval of payment to Adaptive Management and Engineering, LLC for Invoice No. 202334 in the amount of \$18,045.00.

B. Taxiway Echo – **Hicks**

1. Approval of payment to Infrastructure Consulting & Engineering for Invoice No. 2004315 in the amount of \$1,130.31.

C. Reconstruct Taxiway F – **Hicks**

1. Approval of payment to Providence Engineering and Environmental for Invoice No. 0062439 in the amount of \$23,940.00.

D. Update regarding the Houma Air Traffic Control Tower. – **Pellegrin/Boudreaux**

E. Update Airport Master Plan/AGIS – **Pellegrin/Boudreaux**

F. Discussion to move forward with a new rates and charges survey. – **Alford**

9. NEW BUSINESS

- A.** Application and fee received from Houma Airport Beagle Club requesting approval of a new negotiated beagle lease in the amount of \$2.27 per acre, per month, for the lease of 40.682 acres of land designated as Lease No. ABC-1-89 for a primary term of one year, with four, one-year options. (*Current lease expires 3/31/2024*) -**Dupre**

10. Director's Report:

- A.** Airport Police Director – **Beattie**
- B.** Director of Aviation Business & UAS/AAM Development - **Dupre**
- C.** Deputy Director - **Boudreaux**
- D.** Executive Director - **Pellegrin**

11. Commissioner's Comments.

12. Public Comments.

13. Adjourn.