



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646

Grantee, FTZ No. 279

www.houma-airport.com

AGENDA

June 6, 2024

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of Minutes for the month of May 2024.
7. Approval of payables through June 6, 2024.

8. OLD BUSINESS:

A. Assignment Reports:

1. Uncrewed Aircraft Systems (UAS) effort on the HTA. – *Alford/Casey/Ellender/Pellegrin*

a. Reports and action items:

1. RPA Campus Roads – *Dupre*
2. RPA Campus Buildings – *Dupre*
3. RPA General Report – *Rey*

b. Approval of Project payments to:

1. Duplantis Design Group LLC, for Invoice No. 2311520424 in the amount of \$17,018.70 for professional services.
2. Milford & Associates, Inc. for Invoice No. 024-059 in the amount of \$6,663.00

c. Approval of payments to consultants:

1. COTS Technology, LLC in the amount of \$13,965.39 – May 2024.
2. The Pelican State Partners, LLC. in the amount of \$2,000.00 – May 2024.
3. The Padina Group, Inc. in the amount of \$10,000.00- April 2024.

2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. – *Ellender/Marmande/Pellegrin*

3. Update regarding Policy, Procedures, and Personnel – *Alford/Casey/Marmande*

B. Taxiway Echo & Taxiway Foxtrot – *Highstreet/Boudreaux*

C. West Ramp Reconstruction – *Boudreaux/Dupre/Highstreet*

D. Update Airport Master Plan/AGIS – *Boudreaux*

E. New Rates & Charges Survey – *Alford/Boudreaux*

F. Discussion regarding HTAC owned building, old Bristow hangar, damaged during Hurricane IDA. – *Pellegrin*

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G. Request received from P3 Global Personnel, LLC to purchase the building on their Lease No. W-1-72 (REV) for a purchase price of \$25,000.00. – *Dupre*

H. Letter received from Bristow Group, Inc., requesting approval to install a concrete extension 460'x25', equipment cover 160'x30', and a pull through driveway on their Lease No. OH-1-79B. – **Dupre/Highstreet**

I. Letter received from Mr. Bobby Butler, Ninety, LLC requesting to have Lease No. N-1-16 resurveyed and reduce the current lease dimensions.

9. NEW BUSINESS

A. Application and fee received from C&M Manufacturing, LLC requesting approval of a new negotiated lease in the amount of \$406.00 per acre, per month, for the lease of 0.50 acre of land designated as Lease No. CS-1-84 for a primary term of ten years. (*Current lease expires 9/30/2024*)

10. Director's Report:

A. Airport Police Director – **Beattie**

B. Director of Operations/Maintenance – **Highstreet**

C. Director of Business Development – **Dupre**

D. Deputy Director – **Boudreaux**

E. Executive Director – **Pellegrin**

11. Commissioner's Comments.

12. Public Comments.

13. Adjourn.