

HOUMA-TERREBONNE AIRPORT COMMISSION

TRANSCRIPTS

November 16, 2023

- 1) A meeting of the Houma-Terrebonne Airport Commission was held on Thursday, November 16, 2023, at the Airport Commission office. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey (Chairman); Mr. Joshua J. Alford (Vice-Chairman); Mr. Edward L. Marmande (Secretary/Treasurer); Mr. Vincent Celestin; and Mr. Christopher Ellender. Commission Member(s) absent were: Mr. F. Jeffrey “Jeff” Teuton and Mr. Derrick A. Miller. Also present were: Mr. Mert Pellegrin, Executive Director; Ms. Heather Boudreaux, Deputy Director; Ms. Andrea Dupre, Director of Aviation Business & UAS/AAM Development; Mr. Earl Hicks, Director of Special Projects; and Mr. David J. Norman, III, HTAC Legal Counsel. Note: Unless otherwise noted, all motions are passed unanimously among those present, and the Chairman only votes in the case of a tie.

- 2) After discussion, it was motioned by Mr. Ellender and seconded by Mr. Alford to approve the Minutes and the Budget to Actual Financial Statement for the month of October 2023. The motion carried.

- 3) After discussion, it was motioned by Mr. Marmande and seconded by Mr. Celestin to approve payables through November 16, 2023. The motion carried.

- 4) After discussion, it was approved to pay Pelican State Partners in the amount of \$2000.00 for monthly fee for October 2023. It was motioned by Mr. Celestin seconded by Mr. Alford. Motion carried.

- 5) After discussion, it was Approved to payment to Infrastructure Consulting & Engineering for invoice No. 2004314 in the amount of \$47,017.92. It was motioned by Mr. Ellender seconded by Mr. Alford. The motion carried.

- 6) After discussion, it was denied to increase the Commission Member per diems. It was motioned by Mr. Alford and seconded by Mr. Ellender. The motion did not carry.
- 7) After discussion it was Approved for Bristow to move forward with an expansion of their ramp on their leased parcel. It was motioned by Mr. Marmande seconded by Mr. Ellender. The motion carried.
- 8) After discussion, it was approved for the recommendation regarding fiscal agency from January 1, 2024, through December 31, 2028. It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.
- 9) After discussion, it was approved for HTAC to pay tuition to Council for a Better Louisiana in the amount of \$3200.00. It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.
- 10) After discussion, it was approval for HTAC to pay travel expenses associated with attendance at Leadership Louisiana sessions around the state. It was motioned by Mr. Marmande and seconded by Mr. Alford. The motion carried.
- 11) After discussion, it was denied to sell improvements to the HTAC in the amount of \$210,000.00. It was motioned by Mr. Marmande and seconded by Mr. Alford. The motion carried.
- 12) After discussion, it was approved to sell improvements on said lease to Mr. Joel Watson, Big Swoop Inn, LLC in the amount of \$210,000.00. It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.
- 13) After discussion, it was approved to assign said lease to Mr. Joel Watson, Big Swoop Inn, LLC to conduct business as a private entity. It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.
- 14) After discussion, it was approved for a new negotiated lease in the amount of \$473.00 per acre, per month for approximately 1.054 acres of land to be designated as Lease No. W-2-68A for a primary term of five years, with one, five-year option to continue

its oilfield rentals & manufacturing business. It was motioned by Mr. Alford and seconded by Mr. Celestin. The motion carried.

15) After discussion, it was approved for Swire Energy Services, LLC to negotiate a new lease in the amount of \$406.00 per acre, per month, for approximately 0.235 acres of land to be designated as Lease No. CD-1-84 for a primary term of one year, with nine, one-year options to continue its offshore equipment rentals business. (*current lease expires 2/29/2024*). It was motioned by Mr. Celestin and seconded by Mr. Marmande. The motion carried.

16) After discussion, a motion was made to put the raising charges survey on the agenda. It was motioned by Mr. Alford and seconded by Mr. Marmande. The motion carried.

17) There being no further business to discuss, a motion was made by Mr. Ellender and seconded by Mr. Celestin that the meeting adjourn. The Chairman asked if anyone had any more comments. No comments were made. The motion carried.