



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646 / FAX (985) 876-4115

Grantee, FTZ No. 279

www.houma-airport.com

AGENDA

October 12, 2023

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of the minutes for the month of September 2023.
7. Approve payables through October 12, 2023.

8. **OLD BUSINESS:**

A. Assignment Reports:

1. Update regarding the expansion of the Aviation area and Unmanned Aircraft Systems (UAS) effort on the HTA. - **Alford/Casey/Ellender/Pellegrin**
 - a. Approval of payment to COTS Technology, LLC in the amount of \$14,925.42 for monthly fee as per written contract.
 - b. Approval of payment to The Padina Group, Inc. in the amount of \$10,000.00 for monthly fee as per written contract.
 - c. Approval of payment to The Padina Group, LLC in the amount of \$827.49 for reimbursable travel expenses for the month of August 2023.
 - d. Approval of payment to Pelican State Partners in the amount of \$2,000.00 for monthly fee for September 2023.
 - e. Approval of payment to Milford & Associates Inc. for Invoice No. 023-130 in the amount of \$14,175.00.
 - f. Approval of payment to UAS Gulf of Mexico Center of Excellence (UGC) LLC in the amount of \$75,000.00 as per written contract.
2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. - **Marmande/Teuton/Ellender/Pellegrin**

B. Taxiway Echo – **Hicks**

1. Approval of payment to Byron E. Talbot Contractor, Inc. for Payment No. 7 in the amount of \$228,280.15.

C. Reconstruct Taxiway F – **Hicks**

1. Approval of payment to Byron E. Talbot Contractor, Inc. for Payment No. 6 in the amount of \$199,419.76.
2. Approval of payment to Providence Engineering and Environmental for Invoice No. 0061587 in the amount of \$29,228.00.
3. Approval of payment to Providence Engineering and Environmental for Invoice No. 0061586 in the amount of \$5,792.00.
4. Approval of Change Order No. 5 (balancing) increasing the project amount by \$24,716.19 and adding 166 additional calendar days for completion of the project.

- D. Update regarding the possibility of gaining ownership of the Houma Air Traffic Control Tower. – *Pellegrin*

9. **NEW BUSINESS**

- A. Approval of reimbursement to Ms. Andrea Dupre in the amount of \$612.00 as per the HTAC’s continuing education policy for the August 2023 term.
- B. Approval of an increase in legal fees for Mr. David Norman’s legal services.

10. Director’s Report:

- A. Airport Police Director - *Beattie*
- B. Director of Aviation Business & UAS/AAM Development - *Dupre*
- C. Deputy Director - *Boudreaux*
- D. Executive Director - *Pellegrin*

11. Commissioner’s Comments.

12. Public Comments.

13. Adjourn.