



# Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646 / FAX (985) 876-4115

Grantee, FTZ No. 279

[www.houma-airport.com](http://www.houma-airport.com)

## AGENDA

September 21, 2023

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of the Budget to Actual Financial Statement for the month of August 2023.
7. Approve payables through September 21, 2023.

### 8. OLD BUSINESS:

#### A. Assignment Reports:

1. Update regarding the expansion of the Aviation area and Unmanned Aircraft Systems (UAS) effort on the HTA. - **Alford/Casey/Ellender/Pellegrin**
  - a. Approval of payment to The Picard Group, LLC in the amount of \$10,000.00 for monthly fee as per written contract.
2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. - **Marmande/Teuton/Ellender/Pellegrin**

#### B. Taxiway Echo – **Hicks**

1. Approval of payment to Byron E. Talbot Contractor, Inc. for Payment No. 6 in the amount of \$927,007.89.

#### C. Reconstruct Taxiway F – **Hicks**

1. Approval for Executive Director to execute a Contractor Warranty form, that extends warranty by one additional year to cover the panels not replaced during the project in pour no. 4 (Lot 4), with the added requirement that the contractor be responsible for conducting an inspection every six months by an independent licensed engineer, with the last inspection being prior to expiration of the additional warranty date of September 21, 2025.

#### D. Discussion regarding Airfield Electrical Vault. - **Highstreet**

#### E. Update regarding the possibility of gaining ownership of the Houma Air Traffic Control Tower. – **Pellegrin**

1. Discussion and possible conditional approval to execute the transfer agreement prior to end of the 2023 BIL Grant application period.

**9. NEW BUSINESS**

- A. Approval to move the October 5<sup>th</sup> HTAC meeting to October 12<sup>th</sup>, and cancel the October 19<sup>th</sup> HTAC meeting due to Commission and Staff travel to NBAA.

**10. Director's Report:**

- A. Airport Police Director - *Beattie*
- B. Director of Aviation Business & UAS/AAM Development - *Dupre*
- C. Deputy Director - *Boudreaux*
- D. Executive Director - *Pellegrin*

**11. Commissioner's Comments.**

**12. Public Comments.**

- 13. HTAC to consider going into executive session to discuss the following matter in litigation:**  
"Shanna Buono vs. Clark Gleason, Houma-Terrebonne Airport Commission et al", docket no.187806, 32nd Judicial District Court, Terrebonne Parish.

**14. Adjourn.**