



# Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646 / FAX (985) 876-4115

Grantee, FTZ No. 279

www.houma-airport.com

## AGENDA

August 3, 2023

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of the Minutes for the month of July 2023.
7. Approve payables through August 3, 2023.
8. **OLD BUSINESS:**
  - A. Assignment Reports:
    1. Update regarding the expansion of the Aviation area and Unmanned Aircraft Systems (UAS) effort on the HTA. - *Alford/Casey/Ellender/Pellegrin*
      - a. Approval of payment to COTS Technology, LLC in the amount of \$13,885.38 for monthly fee as per written contract.
      - b. Approval of payment to COTS Technology, LLC in the amount of \$746.66 for reimbursable travel expenses.
      - c. Approval of payment to The Padina Group, Inc. in the amount of \$10,000.00 for monthly fee for June 2023.
      - d. Approval of payment to Pelican State Partners in the amount of \$2,000.00 for monthly fee for July 2023.
    2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. - *Marmande/Teuton/Ellender/Pellegrin*
  - B. Taxiway Echo – *Hicks*
    1. Approval of payment to Infrastructure Consulting & Engineering for Invoice No. 2204309 in the amount of \$41,925.30.
    2. Approval of payment to Infrastructure Consulting & Engineering for Invoice No. 2004310 in the amount of \$65,291.61.
  - C. Reconstruct Taxiway F – *Hicks*
    1. Approval of payment to Providence Engineering and Environmental for Invoice No. 0061041 in the amount of \$5,992.57.
  - D. Update regarding Downtown Jeux, LLC and the former Capital One building. - *Norman/Highstreet*
  - E. Discussion regarding Airfield Electrical Vault. - *Highstreet*

- F. Update regarding the possibility of gaining ownership of the Houma Air Traffic Control Tower. - *Pellegrin*

**9. NEW BUSINESS**

- A. Application and fee received from Moreau Properties – Global X-Ray requesting approval of a new negotiated lease in the amount of \$431.00 per acre, per month for approximately 2.163 acres of land to be designated as Lease No. GXT-1-03 A&B for a primary term of one year, with nine, one-year options to continue its business (*current lease expires 11/30/2023*).
- B. Approval to authorize the Chairman to sign an Intergovernmental Agreement between the HTAC and Terrebonne Parish Consolidated Government regarding a gas line replacement along Highway 24.
- C. Approval of reimbursement to Ms. Andrea Dupre in the amount of \$2,319.00 as per the HTAC’s continuing education policy for the May term.

**10. Director’s Report:**

- A. Airport Police Director - *Beattie*
- B. Director of Aviation Business & UAS/AAM Development - *Dupre*
- C. Deputy Director - *Boudreaux*
- D. Executive Director - *Pellegrin*

**11. Commissioner’s Comments.**

**12. Public Comments.**

**13. Adjourn.**