



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646 / FAX (985) 876-4115

Grantee, FTZ No. 279

www.houma-airport.com

AGENDA

July 6, 2023

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of the Minutes for the month of June 2023.
7. Approve payables through July 6, 2023.
8. **OLD BUSINESS:**
 - A. *Assignment Reports:*
 1. Update regarding the expansion of the Aviation area and Unmanned Aircraft Systems (UAS) effort on the HTA. - *Alford/Casey/Ellender/Pellegrin*
 - a. Approval of payment to COTS Technology, LLC in the amount of \$14,094.35 for monthly fee as per written contract.
 - b. Approval of payment to The Padina Group, Inc. in the amount of \$10,000.00 for monthly fee for May 2023.
 - c. Approval of payment to Pelican State Partners in the amount of \$2,000.00 for monthly fee for June 2023.
 2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. - *Marmande/Teuton/Ellender/Pellegrin*
 3. Investment Policy - *Marmande/Teuton/Dupre/Boudreaux*
 - B. Taxiway Echo - *Hicks*
 - C. Reconstruct Taxiway F – *Hicks*
 1. Approval of payment to Providence Engineering and Environmental for Invoice No. 0060769 in the amount of \$12,590.84.
 - D. Update regarding Downtown Jeux, LLC and the former Capital One building. - *Norman/Highstreet*
 - E. Discussion regarding Airfield Electrical Vault. - *Highstreet*
 - F. Update regarding PHI Construction/Expansion. - *Pellegrin*
 - G. Update regarding the possibility of gaining ownership of the Houma Air Traffic Control Tower. - *Pellegrin*

H. Discussion regarding HTAC owned buildings damaged during Hurricane Ida. - *Alford/Pellegrin*

- 1.** Approval of Amendment No. 1 to the Professional Service Contract between the HTAC and All South Consulting Engineers, LLC to increase the contract limit to \$100,000.00 regarding consulting services for disaster recovery Program Management, Grant Management and Direct Administrative Services for Hurricane Ida.

9. NEW BUSINESS

A. Discussion and possible approval to install culverts at three different locations of security fence along LA-24. - *Highstreet*

B. Approval for up to three attendees to attend the 2023 National Association of Foreign-Trade Zones (NAFTZ) Annual Conference & Exposition in Miami, Florida from September 10-13, 2023. - *Dupre*

C. Discussion and approval to allow staff to purchase new radios for Police team and Operations/Maintenance department in the amount of \$24,000.00. - *Beattie/Babin*

10. Director's Report:

A. Airport Police Director - *Beattie*

B. Director of Aviation Business & UAS/AAM Development - *Dupre*

C. Deputy Director - *Boudreaux*

D. Executive Director - *Pellegrin*

11. Commissioner's Comments.

12. Public Comments.

13. HTAC may convene into executive session to discuss formal demand received from Convergent Technologies.

14. Adjourn.