



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646 / FAX (985) 876-4115

Grantee, FTZ No. 279

www.houma-airport.com

AGENDA

June 1, 2023

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of the Minutes for the month of May 2023.
7. Approve payables through June 1, 2023.
8. Mr. William S. Bordelon Jr., LPL Financial Advisor, is here to address the HTAC.
9. **OLD BUSINESS:**
 - A. *Assignment Reports:*
 1. Update regarding the expansion of the Aviation area and Unmanned Aircraft Systems (UAS) effort on the HTA. - *Alford/Casey/Ellender/Pellegrin*
 - a. Approval of payment to COTS Technology, LLC in the amount of \$14,034.26 for monthly fee as per written contract.
 - b. Approval of payment to The Padina Group, Inc. in the amount of \$10,000.00 for monthly fee for April 2023.
 - c. Approval of payment to Pelican State Partners in the amount of \$2,000.00 for monthly fee for May 2023.
 2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA. - *Marmande/Teuton/Ellender/Pellegrin*
 - B. Taxiway Echo - *Hicks*
 1. Approval of payment to Infrastructure Consulting & Engineering for Invoice No. 2004308 in the amount of \$35,222.03.
 - C. Reconstruct Taxiway F - *Hicks*
 1. Approval of payment to Providence Engineering and Environmental for Invoice No. 0060393 in the amount of \$11,850.62.
 - D. Study for Relocation of Woodlawn Ranch Road. - *Pellegrin*
 - E. Update regarding Downtown Jeux, LLC and the former Capital One building. - *Norman/Highstreet*
 - F. Discussion regarding Airfield Electrical Vault. – *Highstreet*

G. Update regarding PHI Construction/Expansion. – *Pellegrin*

H. Update and possible approval of repairs to certain HTAC owned road. – *Highstreet*

10. NEW BUSINESS

A. Approval for up to three attendees to attend the Annual FAA Drone Symposium & Advanced Air Mobility Summit in Baltimore, Maryland from August 1st - 3rd, 2023.

B. Letter received from P3 Global Personnel, LLC requesting approval of the following for their leases:

- 1.** Sublease a large portion of Lease No. P3-Temp (Blimp Road) to BW Offshore who conducts floating production storage and offloading.
- 2.** Sublease a portion of Lease No. W-1-72 (Rev.) (Clendenning Road) to MLU Services to continue storage of equipment supporting FEMA relocation efforts.

C. Discussion and possible action regarding implementation of internships requested by Louisiana Tech University.

11. Director's Report:

A. Airport Police Director - *Beattie*

B. Director of Aviation Business & UAS/AAM Development - *Dupre*

C. Deputy Director - *Boudreaux*

D. Executive Director - *Pellegrin*

12. Commissioner's Comments.

13. Public Comments.

14. HTAC may convene into executive session to discuss formal demand received from Convergent Technologies.

15. Adjourn.