



# Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646

Grantee, FTZ No. 279

[www.houma-airport.com](http://www.houma-airport.com)

## AGENDA

September 11, 2025

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of Minutes and Budget to Actual Financial Statement for the month of August 2025.
7. Approval of payables through September 11, 2025.

### 8. **OLD BUSINESS:**

#### **A. Assignment Reports:**

1. Unmanned Aircraft Systems (UAS) effort on the HTA.
  - A. Emily Bacque Da Silva, The Picard Group, to address the HTAC.
2. Update regarding bond financing by HTAC.

#### **B. Update regarding warranty inspections for Taxiway Echo and Taxiway Foxtrot (Phase I)**

#### **C. Taxiway Foxtrot Reconstruction (Phases II and III)**

#### **D. West Ramp Reconstruction**

#### **E. Airport Beacon**

1. Approval of a resolution authorizing the Chairman to execute an Agreement accepting an LADOTD grant in the amount of \$14,665.00 for the Airport Beacon Project.

#### **F. Update Airport Master Plan/AGIS**

#### **G. New Rates & Charges Survey**

#### **H. Discussion regarding HTAC owned building, old Bristow hangar, damaged during Hurricane IDA.**

#### **I. Letter received from Mr. Andre C. Broussard, Jr., Attorney of Butler Aviation, Inc. dba Apex Jet Center, requesting to amend certain language in Lease No. AJC-1-20 regarding repair and maintenance of a 65' servitude previously granted.**

### 9. **NEW BUSINESS:**

#### **A. Letter received from Simon Aviation Services, LLC requesting approval to construct improvements on their Lease No. MD-1-20.**

#### **B. Approval of a resolution to accept a grant from LA DOTD for GA Maintenance 2025 of up to \$10,306.58.**

- C. Letter received from Mr. Jason Becnel, MJB Real Estate, LLC requesting approval to construct a privacy fence along the back of his hangar, Lease No. EAA-1-02.
- D. Letter received from Mr. Ryan Marmande, ACE Flight, LLC requesting approval to install a 2,300 gallon fuel storage tank on Lease No. RA-1-99.
- E. Letter received from Mr. Jon Kettler, Vallourec Tube-Alloy, LLC requesting approval to assign Lease No. A-8-77 to Supreme Service and Specialty Co., Inc. for use of an oilfield business.
- F. Discussion and approval regarding a resolution indicating the intention of the Houma-Terrebonne Airport Commission, namely Edwin Jarvis, to become a participating political subdivision in the Louisiana Local Government Environmental Facilities and Community Development Authority.

**10. Director's Report:**

- A. Airport Police Chief
- B. Director of Operations/Maintenance
- C. Deputy Director of Airport & AAM
- D. Executive Director

**11. Commissioner's Comments.**

**12. Public Comments.**

**13. Adjourn.**