



# Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646

Grantee, FTZ No. 279

[www.houma-airport.com](http://www.houma-airport.com)

## AGENDA

June 12, 2025

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of Minutes and Budget to Actual Financial Statement for the month of May 2025.
7. Approval of payables through June 12, 2025.

### 8. **OLD BUSINESS:**

#### **A. Assignment Reports:**

1. Unmanned Aircraft Systems (UAS) effort on the HTA.

##### **a. Reports and action items:**

1. UGC General Report

##### **b. Approval of Project payments to:**

1. N/A

2. Update regarding bond financing by HTAC.

#### **B. Update regarding warranty inspections for Taxiway Echo and Taxiway Foxtrot (Phase I)**

#### **C. Taxiway Foxtrot Reconstruction (Phases II and III)**

#### **D. West Ramp Reconstruction**

#### **E. Update Airport Master Plan/AGIS**

#### **F. New Rates & Charges Survey**

#### **G. Discussion regarding HTAC owned building, old Bristow hangar, damaged during Hurricane IDA.**

#### **H. HTAC may consider entering into executive session to discuss the professional competence of Simon Aviation Services, LLC and Apex Jet Center and discussion regarding a course of action of security personnel, plans, or devices.**

#### **I. Presentation by Simon Aviation**

1. Letter received from MD Flight Ops, LLC requesting the following regarding their Lease No. MD-1-20:
  - a. Offer to sell improvements to HTAC in the amount of \$825,000.00
  - b. If HTAC refuses offer, approval to sell improvements on said lease to Simon Aviation, LLC in the amount of \$825,000.00.

- c. Approval of cancellation of the existing lease to MD Flight Ops, LLC, and execution of a new lease to Simon Aviation, LLC regarding the subject property.

- J.** Application and fee received from Simon Aviation Services requesting approval of a new negotiated lease in the amount of \$482.00 per acre, per month, for the lease of 2.880 acre of land designated as Lease No. MD-1-20 for a primary term of ten years and three five year options.

**9. NEW BUSINESS:**

- A.** Application and fee received from B&T Properties, LLC requesting approval of a new negotiated lease in the amount of \$414.00 per acre, per month for approximately 1.590 acres of land to be designated as Lease No. JM-1-03 for a primary term of one year, with nine, one-year options to occupy as an oilfield equipment company.
- B.** Discussion and approval regarding updates to lease language.

**10. Director's Report:**

- A.** Airport Police Chief
- B.** Director of Operations/Maintenance
- C.** Deputy Director of Airport & AAM
- D.** Executive Director

**11.** Commissioner's Comments.

**12.** Public Comments.

**13.** Adjourn.