

HOUMA-TERREBONNE AIRPORT COMMISSION MINUTES

May 15, 2025

- 1.) A meeting of the Houma-Terrebonne Airport Commission was held on Tuesday, April 10, 2025, at the Airport Commission office. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited, and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey, Chairman; Mr. Joshua Alford, Vice Chairman, Mr. Edward L. Marmande, Secretary-Treasurer, Mr. Christopher Ellender, Mr. Derrick Miller and Mr. Vincent Celestin. Absent: Dr. Kristine Strickland. Also present: Mr. Edwin “Ed” Jarvis, Executive Director; Ms. Andrea Dupre, Deputy Director of Advanced Aviation & Strategic Outreach, Mr. David J. Norman III, HTAC Legal Counsel Note: Unless otherwise noted, all motions are passed unanimously among those present, and the Chairman only votes in the case of a tie.
- 2.) After discussion, it was moved by Mr. Celestin and seconded by Mr. Marmande to approve the Minutes and Budget to Actual Financial Statement for the month of April 2025. The motion carried.
- 3.) After discussion, it was moved by Mr. Miller and seconded by Mr. Alford to approve payables through May 15, 2025. The motion carried.
- 4.) After discussion, it was moved by Mr. Alford and seconded by Mr. Miller to approve the removal of the update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA from the agenda. The motion carried.
- 5.) After discussion, it was moved by Mr. Alford and seconded by Mr. Marmande to approve the resolution (Attachment No. 1) for placement on the Bond Commission agenda. The motion carried.
- 6.) After discussion, it was moved by Mr. Celestin and seconded by Mr. Ellender to approve the payoff of the current bond, which is approximately \$165,000.00. The motion carried.
- 7.) A motion was made to continue with the inspections and request for repairs on Taxiway Echo, and the motion was moved by Mr. Miller and seconded by Mr. Alford. After discussion, it was moved by Mr. Alford and seconded by Mr. Miller to continue with the repairs on both Taxiway Echo and Foxtrot. The motion carried.
- 8.) After discussion, it was moved by Mr. Marmande and seconded by Mr. Ellender to approve the removal of Item G. Discussion and approval of demand letter to Airborne Support, Inc. regarding the removal of disabled aircraft on the ramp area from the agenda. The motion carried.
- 9.) Presentation by Simon Aviation
 1. Letter received from MD Flight Ops, LLC requesting the following regarding their Lease No. MD-1-20:
 - a. Offer to sell improvements to HTAC in the amount of \$825,000.00.
 - b. If HTAC refuses offer, approval to sell improvements on said lease to Simon Aviation, LLC in the amount of \$825,000.00.
 - c. Approval of cancellation of the existing lease to MD Flight Ops, LLC, and execution of a new lease to Simon Aviation, LLC regarding the subject property.
 2. Application and fee received from Simon Aviation Services requesting approval of a new negotiated lease in the amount of \$482.00 per acre, per month, for the lease of 2.880 acre of land designated as Lease No. MD-1-20 for a primary term of ten years and three five year options.

After discussion, it was moved by Mr. Alford and seconded by Mr. Miller to defer action regarding Lease No. MD-1-20 and the application and fee received from Simon Aviation Services to send this back for further study by legal and staff. The motion carried.

- 10.) Letter received from Atlas Manufacturing, LLC requesting the following regarding their Lease No. B-1-78:
- A. After discussion, it was moved by Mr. Marmande and seconded by Mr. Celestin to decline offer to purchase improvements on Lease No. B-1-78 in the amount of \$100,000.00. The motion carried.
 - B. After discussion, it was moved by Mr. Marmande and seconded by Mr. Alford to allow Atlas Manufacturing, LLC to sell improvements on Lease No. B-1-78 to LJ Coatings in the amount of \$65,000.00. The motion carried.
 - C. After discussion, it was moved by Mr. Ellender and seconded by Mr. Marmande to approve the assigning of Lease No. B-1-78 to LJ Coatings to operate as a blasting and painting company. The motion carried.
- 11.) After discussion, it was moved by Mr. Ellender and seconded by Mr. Marmande to add the authorization of Mr. Norman, Mr. Jarvis, and someone on the board to begin negotiations regarding a price point for the PHI property to the agenda. The motion carried.
- 12.) After discussion, it was moved by Mr. Celestin and seconded by Mr. Alford to approve the negotiations between PHI, Counsel, Ed, and a commissioner to head this chart. The motion carried.

Approved,

Carleton A. Casey
Chairman

Edward L. Marmande
Secretary-Treasurer