

HOUMA TERREBONNE AIRPORT COMMISSION
MINUTES
December 5, 2024

- 1) A meeting of the Houma Terrebonne Airport Commission was held on Thursday, December 5, 2024. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey, Chairman; Mr. Joshua J. Alford, Vice-Chairman; Mr. Edward L. Marmande, Secretary-Treasurer, Mr. Derrick Miller, and Mr. Christopher Ellender. Absent: Mr. Vincent Celestin and Dr. Kristine Strickland. Also present: Mr. Mert Pellegrin, Executive Director; Ms. Heather Boudreaux, Deputy Director; Ms. Andrea Dupre, Director of Business Development and Mr. David J. Norman, III, HTAC, Legal Counsel.
- 2) Approval of the Minutes for the month of November of 2024. It was moved by Mr. Alford and seconded by Mr. Ellender. The motion carried.
- 3) Approval of payables through December 5, 2024. It was moved by Mr. Miller and seconded by Mr. Ellender. The motion carried.
- 4) Unmanned Aircraft Systems (UAS) effort on the HTA.
 - a. After discussion, it was moved by Mr. Alford and seconded by Mr. Marmande to approve payment to Milford & Associates, in the amount of \$4,450.50 for Invoice No. 024-151 The motion carried.
 - b. After discussion, it was moved by Mr. Alford and seconded by Mr. Miller to approve payment to COTS Technology, LLC, in the amount of \$14,398.48 for November 2024. The motion carried.
 - c. After discussion it was moved by Mr. Miller and seconded by Mr. Ellender to approve payment to K2 Advocacy, LLC (formerly known as The Pelican Partners), in the amount of \$2000.00 for November 2024. The motion carried.
 - d. After discussion, it was moved by Mr. Alford and seconded by Mr. Ellender to approve payment to The Padina Group in the amount of \$10,000.00 for October 2024. The motion carried.
 - e. After discussion, it was moved by Mr. Miller and seconded by Mr. Alford to approve payment to The Padina Group, in the amount of \$1320.14 for reimbursement travel expenses to the FAA/MA Convention and meetings in Houma, LA. The motion carried. The motion carried.
- 5) After discussion, it was moved by Mr. Alford and seconded by Mr. Ellender to approve the HTAC meeting dates for the year 2025, a one meeting per month calendar. The motion carried.
- 6) There being no further business to discuss, it was moved by Mr. Marmande and seconded by Mr. Alford, that the meeting be adjourned. The motion carried.

Approved by,

Respectfully submitted by,

Carleton A. Casey
Chairman

Edward L. Marmande
Secretary-Treasurer