

HOUMA TERREBONNE AIRPORT COMMISSION  
MINUTES  
November 7, 2024

- 1) A meeting of the Houma Terrebonne Airport Commission was held on Thursday, November 7, 2024. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited, and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey, Chairman; Mr. Joshua J. Alford, Vice-Chairman; Mr. Edward L. Marmande, Secretary-Treasurer; Mr. Vincent Celestin, Mr. Christopher Ellender and Dr. Kristine Strickland. Absent: Mr. Derrick Miller, also Present: Mr. Mert Pellegrin, Executive Director and Ms. Heather Boudreaux, Deputy Director. Mr. David J. Norman, III, HTAC, Legal Counsel.
- 2) After discussion, it was motioned by Mr. Alford and seconded by Dr. Strickland to approve Minutes for the month of October 2024. The motion carried.
- 3) After discussion, it was motioned by Mr. Celestin and seconded by Mr. Ellender to approve payables through November 7, 2024. The motion carried.
- 4) Unmanned Aircraft Systems (UAS) effort on the HTA.
  - a. After discussion, it was motioned by Mr. Marmande and seconded by Mr. Ellender to approve the authorization to hire All South Consulting & Engineering, for the planning and managing the construction of the UGC Mini Campus. The motion carried.
  - b. After discussion, it was motioned by Dr. Strickland and seconded by Mr. Alford to approve the motion to approve payment to Byron E. Talbot Contractor, Inc. in the amount of \$65,392.54 for RPA Campus Roads for final and retainage. The motion carried.
  - c. After discussion, it was motioned by Mr. Alford and seconded by Mr. Ellender to approve payment to COTS Technology in the amount of \$13,269.83 for October 2024. The motion carried.
  - d. After discussion, it was motioned by Mr. Alford and seconded by Mr. Marmande to approve payment to COTS Technology in the amount of \$909.39 for reimbursable travel to LAMA. The motion carried.
  - e. After discussion, it was motioned by Mr. Alford and seconded by Dr. Strickland to approve payment to The Pelican State Partners, LLC in the amount of \$2,000.00 for October 2024. The motion carried.
  - f. After discussion, it was motioned by Mr. Alford and seconded by Mr. Ellender to approve payment to The Padina Group in the amount of \$10,000.00 for September 2024. The motion carried.
- 5) After discussion, it was motioned by Dr. Strickland and seconded by Mr. Alford to approve payment to Providence Engineering and Environmental Group, LLC, in the amount of \$1,102.00 for Invoice No. 0064980 for Taxiway Foxtrot, contingent that they have produced all information necessary. The motion carried.
- 6) Taxiway Echo.
  - a. After discussion, it was motioned by Mr. Alford and seconded by Mr. Ellender to deviate from the agenda and add on #1: Item 9.B.2.
  - b. It was motioned by Mr. Celestin and seconded by Mr. Ellender for approval of payment to Byron E. Talbot Contractor, Inc. for Payment No. 9 (Final & Retainage) in the amount of \$252,838.96 for Taxiway Echo. The motion carried.
  - c. After discussion, it was motioned by Mr. Celestin and seconded by Mr. Ellender to return to regular session. The motion carried.
- 7) Discussion regarding Leases both held and released by Duplantis Truck Line, Inc.
  - a. After discussion, it was motioned by Mr. Alford and seconded by Mr. Ellender to deviate from the agenda and add on #2: Item 9.H.1.
  - b. It was motioned by Mr. Alford and seconded by Mr. Ellender Letter to approve the request of a letter received from Mr. Michael Fanguy, Duplantis Truck Line, Inc. dba MDH Rentals, LLC to amend Lease Nos. D-3-69, D-6-75, D-5-75 & DTL-1-91 to change the lease names from Duplantis Truck Line, Inc. to MDH Rentals, LLC. It was motioned by Mr. Alford and seconded by Mr. Ellender. The motion carried.
  - c. After discussion, it was motioned by Mr. Alford and seconded by Mr. Ellender to return to the regular session. The motion carried.
- 8) At this time, 7:45, it was motioned by Mr. Marmande and seconded by Dr. Strickland to convene into Executive Session to discuss the character and professional competency, of candidates for the Executive Director position.

- 9) At this time, 8:06, it was motioned by Dr. Strickland and seconded by Mr. Ellender to return back to regular session.
- 10) There being no further business to discuss, a motion was made by Dr. Strickland and seconded by Mr. Celestin, that the meeting be adjourned. The Chairman asked if anyone had more comments. No comments were made. The motion carried.

Approved by,

Respectfully submitted by,

Carleton A. Casey  
Chairman

Edward L. Marmande  
Secretary-Treasurer