

HOUMA TERREBONNE AIRPORT COMMISSION
MINUTES
SEPTEMBER 19, 2024

- 1) A meeting of the Houma Terrebonne Airport Commission was held on Thursday, September 19, 2024. When the Vice-Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited, and roll call was conducted. Commission Members present were: Mr. Joshua J. Alford, Vice-Chairman; Mr. Edward L. Marmande, Secretary-Treasurer, Mr. Vincent Celestin, Mr. Derrick Miller and Mr. Christopher. Absent: Mr. Carleton A. Casey, Chairman and Dr. Kristine Strickland. Also present: Mr. Tanner McGee, Attorney substituting for Mr. David J. Norman, III, HTAC Legal Counsel.
- 2) After discussion, a motion was made by Mr. Celestin and seconded by Mr. Ellender for approval of Budget to Actual Financial Statement for the month of August 2024. The motion carried.
- 3) After discussion, a motion was made by Mr. Marmande and seconded by Mr. Miller to approve of payables for through September 19, 2024. The motion carried.
- 4) Uncrewed Aircraft Systems (UAS) effort on the HTA.
 - a) After discussion, a motion was made by Mr. Miller and seconded by Mr. Ellender to approve payment to Byron E. Talbot Contractor, Inc. in the amount of \$31,920.00 for RPA Campus Roads. The motion carried.
 - b) After discussion, a motion was made by Mr. Marmande and seconded by Mr. Ellender to approve payment to Gros Flores Positerry, LLC, in the amount of \$10,230.00 for Invoice No. 2309-04 for RPA Hangar. The motion carried.
 - c) After discussion, a motion was made by Mr. Celestin and seconded by Mr. Ellender to approve payment to The Picard Group, in the amount of \$10,000.00. The motion carried.
- 5) West Ramp Reconstruction. After discussion, a motion was made by Mr. Celestin and seconded by Mr. Ellender for the approval of payment to T. Baker Smith, LLC in the amount of \$23,535.97 for Invoice No. 20242751. The motion carried.
- 6) After discussion, a motion was made by Mr. Marmande and seconded by Mr. Ellender to approve HTAC 5-year Capital Improvement Plan for FY 2025-2029 and a Resolution to serve as the application for State Financial Assistance, includes HTAC's commitment of matching funds for 2025. The motion carried.
- 7) There being no further business to discuss, a motion was made by Mr. Celestin and seconded by Mr. Ellender. The motion carried.

Approved by,

Respectfully submitted by,

Carleton A. Casey
Chairman

Edward L. Marmande
Secretary-Treasurer