

HOUMA TERREBONNE AIRPORT COMMISSION
MINUTES
SEPTEMBER 5, 2024

- 1) A meeting of the Houma Terrebonne Airport Commission was held on Thursday, September 5, 2024. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited, and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey, Chairman; Mr. Joshua J. Alford, Vice-Chairman; Mr. Edward L. Marmande, Secretary-Treasurer, Mr. Vincent Celestin, Mr. Derrick Miller and Dr. Kristine Strickland. Absent: Chris Ellender. Also present was Mr. David J. Norman, III, HTAC Legal Counsel.
- 2) After discussion, a motion was made by Dr. Strickland and seconded by Mr. Celestin for approval of Minutes for the month of August 2024. The motion carried.
- 3) After discussion, a motion was made by Mr. Miller and seconded by Mr. Marmande for approval of payables through September 5, 2024. The motion carried.
- 4) Uncrewed Aircraft Systems (UAS) effort on the HTA.
 - a) After discussion, a motion was made by Mr. Alford and seconded by Mr. Marmande to approve, George Rey, to travel to Incheon, So. Korea, and for Pete Anderson to go Boston to sit on the C-UAS panel, on behalf of the Houma Terrebonne Airport Commission.
 - b) After discussion, a motion was made by Mr. Marmande and seconded by Mr. Celestin to Duplantis Design Group, LLC for Invoice No. 231152074 for payment in the amount of \$20,974.98 for professional services.
 - c) After discussion, a motion was made by Mr. Alford and seconded by Mr. Miller to approve payment to COTS, Technology, LLC in the amount of \$13,799.14 – August 2024. The motion carried.
 - d) After discussion, a motion was made by Mr. Alford and seconded by Mr. Miller to approve payment to The Pelican State Partners, LLC in the amount of \$2,000.00 – August 2024. The motion carried.
 - e) After discussion, a motion was made by Mr. Celestin and seconded by Mr. Alford to approve payment to The Padina Group, Inc. in the amount of \$10,000.00 – July 2024. The motion carried.
 - f) After discussion, a motion was made by Mr. Marmande and seconded by Mr. Alford to approve payment to The Padina Group, Inc., for reimbursable travel, in the amount of \$3,636.22. The motion carried.
- 5) Update regarding establishment of Sustainable Aviation Fuel (SAF) Distributorship on the HTA.

After discussion, a motion was made by Dr. Strickland and seconded by Mr. Marmande to approve payment to All South Consulting Engineers, LLC for Invoice No. 10, in the amount of \$61,252.90. The motion carried.
- 6) After discussion, a motion was made by Mr. Marmande and seconded by Dr. Strickland to approve payment to Providence Engineering and Environmental for Invoice No. 0760-002-PED, in the amount of \$2,652.00 for Taxiway Foxtrot. The motion carried.
- 7) HUM, Air Traffic Control Tower
 - a) After discussion, it was motioned by Mr. Alford and seconded by Dr. Strickland, to allow Garver, LLC, to submit a Grant Application for Federal Funding via the BIL FAA Contract Competitive Grant Program.
 - b) After discussion, it was motioned by Mr. Alford and seconded by Dr. Strickland the approval and authorization for the Executive Director to sign a Master Service Agreement with Garver, LLC, contingent on staff and legal review, as per the RFQ process previously approved on April 18, 2024. The motion carried.
 - c) After discussion, it was motioned by Mr. Alford and seconded by Mr. Miller to approve Task Order No.1 with Garver, LLC, contingent on staff and legal review, to provide professional engineering services for the Siting and Construction of a new Air Traffic Control Tower. The motion carried.
- 8) After discussion, it was motioned by Mr. Marmande and seconded by Mr. Celestin to accept Rocky J. Breaux's building and equipment at the all-inclusive purchase price at \$210,000.00 based on a favorable appraisal coming back. The motion carried.
- 9) After discussion, it was motioned by Dr. Strickland and seconded by Mr. Celestin to have a panel letter sent to Duplantis Truck Line, Inc. regarding lease property to be cleared in 10 days or if not done, the HTAC will have it cleared at their expense. The motion carried.
- 10) After discussion, it was motioned by Dr. Strickland and seconded by Mr. Alford, to approve to change the officer and intervenor, for Wine Island Properties, LLC, Lease No. ET-1-92 from

Mrs. Robbie T. Price to Mr. Jared Price. Contingent upon Mr. Jared Price, being listed on the Secretary of State website. The motion carried.

- 11) After discussion, it was motioned by Mr. Celestin and seconded by Mr. Marmande, the approval of commission meetings being held once a month. The motion carried.
- 12) After discussion, it was motioned by Mr. Marmande and seconded by Mr. Alford approval regarding Landlord's Waiver between HTAC, P3 Global Personnel, LLC and United Community Bank. The motion carried.
- 13) There being no further business to discuss, a motion was made by Dr. Strickland and seconded by Mr. Marmande. The motion carried.

Approved by,

Respectfully, submitted by

Carleton A. Casey
Chairman

Edward L. Marmande
Secretary-Treasurer