



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET – HOUMA, LOUISIANA 70363

(985) 872-4646

Grantee, FTZ No. 279

www.houma-airport.com

AGENDA

September 19, 2024

6:00 p.m.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Chairman to announce to the public regarding speaker cards.
5. Chairman to ask that all cellphones be silenced while meeting is in progress.
6. Approval of the Budget to Actual Financial Statement for the month of August 2024.
7. Approval of payables through September 19, 2024.

8. **OLD BUSINESS:**

A. Assignment Reports:

1. Unmanned Aircraft Systems (UAS) effort on the HTA. – *Alford/Casey/Ellender/Pellegrin*

a. Reports and action items:

1. RPA Campus Roads – *Dupre*
2. RPA Campus Buildings – *Dupre*
3. RPA General Report – *Rey*

b. Approval of Project payments to:

1. Byron E. Talbot Contractor, Inc. for Payment No. 7 in the amount of \$31,920.00 RPA Campus Roads.
2. Gros Flores Positerry, LLC in the amount of \$10,230.00 for Invoice No. 2309-04 for RPA Hangar.

c. Approval of payments to consultants:

1. The Picard Group, LLC in the amount of \$10,000.00 – July 2024.

2. Update regarding establishment of a Sustainable Aviation Fuel (SAF) Distributorship on the HTA – *Ellender/Marmande/Pellegrin*

3. Update regarding Policy, Procedures, and Personnel – *Alford/Casey/Marmande*

B. Taxiway Echo & Taxiway Foxtrot – *Highstreet/Boudreaux*

C. West Ramp Reconstruction – *Boudreaux/Dupre/Highstreet*

1. Approval of payment to T. Baker Smith, LLC in the amount of \$23,535.97 for invoice No. 20242751.

D. Update Airport Master Plan/AGIS – *Boudreaux*

E. New Rates & Charges Survey – *Alford/Boudreaux*

F. Discussion regarding HTAC owned building, old Bristow hangar, damaged during Hurricane IDA – *Pellegrin*

G. HUM Air Traffic Control Tower – *Boudreaux*

H. Update regarding server upgrade for the HTAC's computer systems – *Dupre*

I. Discussion regarding leases both held and released by Duplantis Truck Line, Inc.
– *Dupre/Highstreet*

10. NEW BUSINESS:

A. Approval of HTAC 5-year Capital Improvement Plan for FY 2025-2029 and a Resolution to serve as the application for State Financial Assistance, which includes HTAC's commitment of matching funds for 2025.

11. Director's Report:

A. Airport Police Director – *Beattie*

B. Director of Operations/Maintenance – *Highstreet*

C. Director of Business Development – *Dupre*

D. Deputy Director – *Boudreaux*

E. Executive Director – *Pellegrin*

12. Commissioner's Comments.

13. Public Comments.

14. Adjourn.