

HOUMA TERREBONNE AIRPORT COMMISSION
MINUTES
AUGUST 22, 2024

- 1) A meeting of the Houma Terrebonne Airport Commission was held on Thursday, August 22, 2024, at the Commission office. When the Chairman called the meeting to order at 6:00 p.m., the Pledge of Allegiance was recited, and roll call was conducted. Commission Members present were: Mr. Carleton A. Casey, Chairman; Mr. Joshua J. Alford, Vice-Chairman; Mr. Edward L. Marmande, Secretary-Treasurer; Mr. Vincent Celestin, Mr. Derrick Miller, Mr. Christopher Ellender and Dr. Kristine Strickland. Mr. David J. Norman, III, HTAC Legal Counsel. Also present was: Mr. Mert Pellegrin, Executive Director. Unless otherwise noted, all motions are passed unanimously among those present, and the Chairman only votes in the case of a tie.
- 2) After discussion, it was moved by Mr. Alford and seconded by Mr. Marmande to approve the Budget to Actual Financial Statement for the month of July 2024. The motion carried.
- 3) After discussion, it was moved by Mr. Miller and seconded by Mr. Ellender to approve payables through August 22, 2024. The motion carried.
- 4) Uncrewed Aircraft Systems (UAS) effort on the HTA.
 - a. After discussion, it was moved by Mr. Miller and seconded by Mr. Marmande to approve payment to Byron E. Talbot, Inc., in the amount of \$30,305.00 for RPA Campus Roads. The motion carried.
 - b. After discussion, it was moved by Mr. Alford and seconded by Mr. Ellender to approve payment to the Picard Group, LLC in the amount of \$10,000.00 – June 2024. The motion carried.
- 5) Taxiway Echo & Taxiway Foxtrot – After discussion, it was moved by Mr. Alford and seconded by Dr. Strickland to approve payment to Byron E. Talbot Contractor, Inc. in the amount of \$85,269.30 for Payment No. 9 (Final & Retainage), for Taxiway Foxtrot – Phase 1. The motion carried.
- 6) West Ramp Reconstruction – After discussion, it was moved by Dr. Strickland and seconded by Mr. Alford to approve payment to T. Baker Smith, in the amount of \$188,287.73 for Invoice No. 20242419. The motion carried.
- 7) After discussion, it was moved by Mr. Celestin and seconded by Mr. Alford to approve of an increase for Commission Member per diems. The Chairman called for a vote which was as follows: For: Mr. Vincent Celestin. Against: Mr. Joshua J. Alford, Mr. Edward L. Marmande, Mr. Derrick Miller, Mr. Christopher Ellender and Dr. Kristine Strickland. The motion failed.
- 1) There being no further business to discuss, a motion was made anonymously that the meeting adjourn. The Chairman asked if anyone had more comments. No comments were made. The motion carried.

Approved by

Carleton A. Casey,
Chairman

Respectfully submitted by

Edward L. Marmande,
Secretary-Treasurer